

User Manual (Ver 1.1)

**For
Applicant**

Saralsanchar –Network Migration

Department of Telecommunications

Government of India

04th April , 2022

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USER LOGIN

The URL for testing module is <http://210.212.169.196/>

The screenshot shows the SARALSANCHAR portal homepage. The header includes the Government of India logo and the Department of Telecommunications name. The SARALSANCHAR logo is prominently displayed. The navigation bar contains links for Home, About Portal, Registration, Login, FAQs, Helpdesk, Fee Calculator, and Document Checklist. The main content area is divided into three columns. The first column, 'List of Existing Licenses', contains links to 'List of Existing OSP Registrations', 'List of Licenses/Registrations issued through portal', 'User Manual', and 'Support'. The second column, 'Unified License / Authorisations - VNO Issuance', provides a step-by-step guide: 'Registration - Register for Unified License', 'Apply For License - After Successful Login, Apply For Unified License', 'LoI Issuance - DoT will issue LoI after scrutiny of application', 'Entry Fee & PBG Submission - After receiving LoI, Applicant will submit Entry Fee & PBG (As applicable)', and 'License Issue - After verification of PBG, entry fee, License / Authorisation will be issued'. The third column, 'Now to Portal?', contains three buttons: 'Register yourself', 'Login' (highlighted with a red arrow), and 'Forgot Password?'. Below the main content area is a 'What's New' section with 'FAQs on DSC(Digital signature certificate usage)'. The footer contains three sections: 'Quick Links' (with links to DoT Website, Telecom Licensing, Wireless Planning and Coordination, Non-Tax Receipt Portal (NTRP BharatKosh), Application Status, Fee Calculator, Document Checklist, and MTCTE Portal), 'Statistics' (showing 'Total Registered applicant:' and 'Total UL Licenses /'), 'About Saral Sanchar Portal' (describing the portal's purpose and benefits), and 'Downloads' (listing various sample documents like UL Application, VNO Application, OSP Application, Power of Attorney, Board of Resolutions, Certificate of Details of Promoters/ Partners/shareholder in company, Equity detail certificate, Certified copy of approval, Govt of India for Foreign Equity, and Board resolution regarding appointment of statutory auditor).

Click on Login button in the home page

SARALSANCHAR – NETWORK LICENSES MIGRATION – APPLICANT USERGUIDE

GOVERNMENT OF INDIA
MINISTRY OF COMMUNICATIONS
दूरसंचार विभाग
DEPARTMENT OF TELECOMMUNICATIONS

SARAL SANCHAR
Simplified Application for Registration / A Portal for License Management in DoT

Home About Portal Registration **Login** FAQs Helpdesk Fee Calculator Document Checklist

Login

UserId: 88201800175

Password: *****

Security Code:

[Login](#) [Forgot Password?](#) [Forgot User ID?](#)

Enter the credentials and CAPTCHA CODE in the login forms as shown above and Click on LOGIN BUTTON

After Login click on “Number above WPC” of WPC widget

STEP 1 - MIGRATION TAB SELECTION

Orders/Circulars MailBox Document Che

Welcome: S KKHANNA (HPCL- MITTAL PIPELINE LIMITED)

Status Of Applications

13 UL Apply Now	5 UL-VNO Apply Now	342 WPC Apply Now	0 OSP Apply Now
0 M2M Apply Now	8 SACFA Apply Now	2 PM-WANI Apply Now	OTHER Apply Now

Step 2 - For network Migration select Migration and Migration of License Tab

Welcome S KIRANNA (HPCL- MITTAL PIPELINE LIMITED)

ETA

Network

Satellite

Non-Network

Experimental/Demonstration/Manufacturing & Testing

DPL/NDPL

Network Application Details

Apply for Fresh Application/Amendment

In Process Applications

In Process Requests

License Issued

Rejected Applications

Migration Of License

Migration of License:

Note: Migrate Network License which was issued outside SaralSanchar Portal.

Please Select License Type

-- Select--

Search By

License No.

Please Enter License

type(FL/FP)

Number(max 5)

Ex 1-21

Get Details

Migration of License:

Note: Migrate Network License which was issued outside SaralSanchar Portal.

Please Select License Type	-- Select--
Search By	-- Select--
Please Enter License	Captive Trunking- Below 806 MHz Fixed/Land Mobile-HF/VHF/UHF (below 806MHz) Terrestrial Broadcast (FM/Community Radio Station/SW/MW/LPT/HPT/DTT) Others (Radar/AIS/Beacon License etc.) Below 806MHz Captive trunking-Above 806 MHz Fixed/Land Mobile-HF/VHF/UHF (Above 806MHz) Radar-Above 806 MHz

Please Select License Type	Fixed/Land Mobile-HF/VHF/UHF
Search By	License No.
Please Enter License	type(FL/FP) Number(max 5) Ex 1-21

Step3 - Select License type and some matching License number , so as to list required data and in turn select the required license to be migrated

Please Select License Type: **Captive Trunking- Below 906 MHz**

Search By: License No

Please Enter License: type(FL,TF) **FL** Number(max 3) **1142** Ex 1-31 **Ex 1-31**

Get Details

License Details

Sl.No.	License Name	License Type	License No	DL No	License Validity Date	License Fee	Action
1	BANGALORE METRO RAIL CORPORATION LTD., 3RD FLOOR, B.M.T.C. COMPLEX, K.H. ROAD SHANTHINAGAR, BANGALORE, SHANTHINAGAR	Captive Trunking- Below 906 MHz	FL-1142/1-309	L-14021/275/2009-WF1	31-05-2017	134500.00	Request Migration
2	BANGALORE METRO RAIL CORPORATION LTD., 3RD FLOOR, B.M.T.C. COMPLEX, K.H. ROAD SHANTHINAGAR, BANGALORE, SHANTHINAGAR	Captive Trunking- Below 906 MHz	FL-1142/1-333	L-14021/275/2009-WF-2	31-10-2014	84250.00	Request Migration

No of Rows:2

Step4 - Now Select Request Migration . New Application ID will be generated and the system redirects to form migration page.

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SARAL SANCHAR
Simplified Application For Regions
A Portal For License Management

Migration request created successfully with id.NW030620220400031

OK

Home Change Password Update Profile Apply ETA/Self Declaration Helpdesk

Orders/Circulars Document CheckList

Welcome S KISHANUR (HPCL- MITTAL PIPELINE LIMITED)

ETA

Network Application Details

Home / WPC / Migration of Network Licence - Application Id : **NW030620220400031**

MIGRATION APPLICATION FOR WPC(NETWORK LICENSE-Captive Trunking- Below 806 MHz)
License No-FL-1142/1-509

Save Draft Validate Application Submit

Company Information Licence Details Technical Details No of Stations Details Equipment Details

Application ID: NW030620220400031

1A. Company/Organization details for which license is required :

CIN
 U72900DGJ2007PLC105861

1B. Personal Details :

Name BANGALORE METRO RAIL I
 Father's Name

Tab:- 1 Company Information :

- 1 In this tab Mobile Number and Email are mandatory.
- 2 If applicant selects Change in address and if any change in address the Upload of Address proof is mandatory
- 3 For change in Land Line and FAX Document Upload is not Mandatory

CIN
 U72900DGJ2007PLC105861

Company Name
 HPCL METAL PIPELINE LIMITED

License issue address details :

Address *
 BANGALORE METRO RAIL CORPORATION LTD., 3RD FLOOR, B.M.T.C. COMPLEX, K.H. ROAD SHANTHANAGAR, BANGALORE,

Pincode *
 560027

District
 Bengaluru

State
 KARNATAKA

Landline No

Fax
 2

Mobile No *

Email *
 infotel.ss@gmail.com

Address Proof
 No Change ☒ Changed ☐

Name
 BANGALORE METRO RAIL I

Father's Name

Designation

Nationality
 Indian

Date of Birth

Place of Birth

1C. Address for Correspondence with Telephone/Fax/Mail :

Address : BSNL
 District : Pune
 State : MAHARASHTRA
 Pincode : 411019
 Landline No: 01123536997
 Fax :
 Mobile No : 9422310068
 Email : subhashbani@gmail.com

License issue address details : Address * BANGALORE METRO RAIL CORPORATION LTD, 3RD FLOOR, B.M.T.C. COMPLEX, K.H. ROAD Pincode * 560027 District Bengaluru State KARNATAKA Landline No Fax 2 Mobile No * Email * infotel.ss@gmail.com		Date of Birth Place of Birth 1C.Address for Correspondence with Telephone/Fax/Mail : Address : BSNL District : Pune State : MAHARASHTRA Pincode : 411019 Landline No: 01123536997 Fax : Mobile No : 9422310088 Email : subhashbsnl@gmail.com
Address Proof No Change ☐ Changed ☒		Address Proof Choose File No file chosen Upload
Upload Address Proof (Digital Signed) *		

Tab-2 :- License Details :

- 1 Applicant can edit the License Fee , Royalty fee and Additional Royalty fee , If data available
- 2 License detail submission is mandatory. Applicant has to submit Letter Number, License Number Validity Date and upload License copy (May not be digitally Signed)
- 3 Applicant can upload renewal copy, if available (May not be digitally Signed)

Company Information	License Details	Technical Details	No of Stations	Station Details	Equipment Details
2.Licence Details					
2A.Application Nature		Network Licence			
2B.Licence Type		Captive Trunking- Below 806 MHz			
CS Cell Service License No*					
2C.Frequency Band *		Start Frequency: 380 Stop Frequency: 401 MHz			
2D. Nature of activity of the organization and purpose for which the proposed Communication will be used		--			
3. Mode of Operation		SEMI-DUPLEX			
License Fee in Rs		134500			
Royalty Fee in Rs		3570600			
Additional Royalty Fee in Rs		0			
License Letter No *		L-14021/275/2009-WF1			
License Issue Date *		23-06-2016			
License Renewed Upto *		31-05-2017			
Upload License Copy (need not be digitally signed)*		Network License Copy Choose File No file chosen Upload			
Upload Renewal Copy (need not be digitally signed)		Renewal Copy Choose File No file chosen Upload			

Tab -3 Technical Details :

1 In this step Allotted Frequencies are shown, Applicant can view the allotted frequency details.

2 If any change, Applicant can add/update/delete frequency details

MIGRATION APPLICATION FOR WPC(NETWORK LICENSE-Captive Trunking- Below 806 MHz) License No-FL-1142/1-509

Save Draft Validate Application Submit

Company Information Licence Details **Technical Details** No of Stations Station Details Equipment Details

3.Technical Details

Allocated Frequency Details

Frequency Type	Allocated Frequency	Frequency Unit	Hour Of Operation	Emission
Pair	382.375-382.375	MHz	24 hours	25K0
Pair	381.775-381.775	MHz	24 hours	25K0
Pair	381.525-381.525	MHz	24 hours	25K0
Pair	383.275-383.275	MHz	24 hours	25K0
Pair	382.775-382.775	MHz	24 hours	25K0
Pair	380.825-380.825	MHz	24 hours	25K0
Pair	380.425-380.425	MHz	24 hours	25K0
Pair	382.525-382.525	MHz	24 hours	25K0
Pair	383.025-383.025	MHz	24 hours	25K0
Pair	381.375-381.375	MHz	24 hours	25K0

+ -

MIGRATION APPLICATION FOR WPC(NETWORK LICENSE-Captive Trunking- Below 806 MHz)
License No-FL-1142/1-509

Save Draft Validate Application Submit

Company Information Licence Details **Technical Details** No of Stations Station Details Equipment Details

3.Technical Details

Add Record

Frequency Type: Single

Allocated Frequency:

Frequency Unit: MHz

Hour Of Operation: Select--

Emission:

Submit Cancel

Frequency Type	Allocated Frequency	Frequency Unit	Hour Of Operation	Emission
Pair	383.025-383.025	MHz	24 hours	25K0
Pair	381.375-381.375	MHz	24 hours	25K0

+ -

Tab 4:- No of Stations :

Applicant can change operational and stand by stations

MIGRATION APPLICATION FOR WPC(NETWORK LICENSE-Captive Trunking- Below 806 MHz)
License No-FL-1142/1-509

Save Draft Validate Application Submit

Company Information Licence Details Technical Details **No of Stations** Station Details Equipment Details

4.No.Of Station Details

	Operational	Standby
1. No of Fixed Stations (Excluding Repeater Stations)	26	3
2. No of Repeater Stations	0	0
3. No of Handheld Stations	260	5
4. No of Vehicle Mounted Stations	195	20

Previous Next

Tab -5 Stations Details :

1 Here List of station details such as station category , name of station ,address of station ,latitude , longitude etc.. are displayed and station details can be modified/deleted

2 Applicant can also submit missing station details

MIGRATION APPLICATION FOR WPC(NETWORK LICENSE-Captive Trunking- Below 806 MHz)
License No-FL-1142/1-509

Save Draft Validate Application Submit

Company Information Licence Details Technical Details **No of Stations** **Station Details** Equipment Details

5.Station Details (Highlight/Select any row below and then select View/Delete/Modify. On selection of Modify details will populate below)

Station Details

Station Category	Name of Station	Address of Station	Latitude	Longitude	Type of Antenna	Antenna Gain	Antenna Azimuth	Antenna Elevation	Height of Site	Antenna
WSN_YESHWAN	YESHWANTHUR	13°1'24.00"N	077°32'57.00"E		5.000	0.000	0.000	915.00		
WSN_SMV ADD4	Sir M Visveshwar	12°58'27.00"N	077°35'2.00"E		5.000	0.000	0.000	930.00		
WSN_JALAHALL	JALAHALL, BMRC	13°2'24.00"N	077°31'8.00"E		5.000	0.000	0.000	903.00		
WSN_SRIRAMP	SRIRAMPURA, BM	12°59'47.00"N	077°33'49.00"E		5.000	0.000	0.000	917.00		
WSN_VS44	Vidhana Soudha,	12°58'42.00"N	077°35'29.00"E		5.000	0.000	0.000	923.00		
WSN_VS4	Vidhana Soudha,	12°58'42.00"N	077°35'29.00"E		5.000	0.000	0.000	923.00		
WSN_CR54	City Railway Stati	12°58'33.00"N	077°33'57.00"E		5.000	0.000	0.000	902.00		
WSN_BAIYAPAN	BAIYAPPANAHALLI	12°59'25.00"N	077°39'9.00"E		5.000	0.000	0.000	919.00		
WSN_KRM4	Krishna Rajendra	12°57'42.00"N	077°34'30.00"E		5.000	0.000	0.000	911.00		
WSN_ATTIGUP4	ATTIGUPPE, BMRC	12°58'32.00"N	077°36'24.00"E		5.000	0.000	0.000	872.00		
WSN_MAHATMA	MAHATMA GAND	12°58'32.00"N	077°36'24.00"E		5.000	0.000	0.000	924.00		
WSN_SMV4	Sir M Visveshwar	12°58'27.00"N	077°35'2.00"E		5.000	0.000	0.000	930.00		
WSN_KRM44	Krishna Rajendra	12°57'42.00"N	077°34'30.00"E		5.000	0.000	0.000	911.00		
WSN_SOUTHEND	SOUTH END CIRC	12°58'13.00"N	077°34'49.00"E		5.000	0.000	0.000	924.00		
WSN_ATTIG4	Attiguppe, BMRC	12°57'49.00"N	077°32'4.00"E		5.000	0.000	0.000	872.00		

1. Station Type *	Coastal Training Station ▼			
2. Station Category*	Select Station ▼			
3. Name of the Station *	▼			
4. Address *	▼			
5. Provider*	▼			
6. District *	▼			
7. State *	▼			
8. Latitude *	Degrees ▼	Minutes ▼	Seconds ▼	Direction ▼
(Type - Allowed only 2 digits for degree and 2 digits for minutes and seconds)				
	0000 ▼	0000 ▼	0000 ▼	NORTH ▼
(For values not fit usual presentation on this field we will rotate values presentation)				
9. Longitude *	0000 ▼	0000 ▼	0000 ▼	EAST ▼
(Note - Allowed only 2 digits for degree and 2 digits for minutes and seconds)				
10. Tx Power	▼	Watt ▼		
11. Emission	▼	Select - ▼ Discover Help		
12. Type of the Antenna	OMNI DIRECTIONAL ▼			
Antenna Tx Gain (db)	▼			
Antenna Rx Gain (db)	▼			
13. Height of SDA above mean sea level (in mtrs.)	▼			
14. Antenna installed in *	Select - ▼			Antenna Info
Height of antenna above ground level (in mtrs.)	(Please enter "antenna base")			
Height of Sdg above ground level (in mtrs.)	(Please enter "antenna base")			
15. Nearest Airport *	▼	Get Airport Data		
Distance for Nearest Airport (in km)	▼			
SACFA Clearance Related Details				
Old SACFA No	(Enter Old SACFA No)			

Tab -6 Equipment Details :

Company Information Licence Details Technical Details No of Stations Station Details **Equipment Details**

6.Equipment Details (Highlight/Select any row below and then select View/Delete/Modify. On selection of Modify details will populate below)

Category	Equipment Type	Manufacturer	Model	Frequency Details	RF Power	Serial Number	Quantity
		MOTOROLA INC, USA	MTMS00E		4.7715		
		MOTOROLA INC, USA	Dual		10.4515		
		MOTOROLA	MT9850-UHF		6.0215		
		MOTOROLA INC, USA	MTS4_BASE STATION		13.9795		265

Modify View Delete

Equipment Category: ---Select---

Equipment Type: ---Select---

Model: Search By Model

Manufacturer:

Serial Number:

Quantity:

RF Power: Select --

Save Equipment Details Cancel Equipment Details

Validation :

Applicant fills the information and validates form before final submission

MIGRATION APPLICATION FOR WPC(NETWORK LICENSE-Captive Trunking- Below 806 MHz)
License No-FL-1142/1-509

Company Information: License issue address details: Enter Mobile number.
Company Information : Upload Address Proof
Licence Details : Enter CS-Cell Service License No.
Licence Details : Please upload license copy
Station Details:
 Station:WSTN_YESHWANTPUR4_HH:Enter Station type,Station Category,District. Antenna installed on,
 Station:WSTN_EMV_ADB:Enter Station type,Station Category,District. Antenna installed on,
 Station:WSTN_MGROAD4:Enter Station type,Station Category,District. Antenna installed on,

Save Draft **Validate Application** Submit

Submission :

After submission , the application shows Submitted status (for scrutiny by nodal)

In Migration tab Dashboard

7	License No: NAW30620170341402 DL No: L-14027/30/2009- WF-I	Captive Trunking- Below 806 MHz	31-12-2017	NW030620220300024	MIGRATED
8	License No: NAW30620100341402 DL No: L-14027/07/2007- NT	Captive Trunking- Below 806 MHz	25-03-2010	NW030620220300025	MIGRATED
9	License No: NAW30620120310486 DL No: L-14021/38/2009- WF-I	Captive Trunking- Below 806 MHz	28-02-2013	NW030620220400028	MIGRATED
10	License No: NAW30620090810486 DL No: L-14021/38/2009- WF	Captive Trunking- Below 806 MHz	29-06-2012	NW030620220400029	SUBMITTED
11	License No: NAW30620160611142 DL No: L-14021/275/2009- WF-I	Captive Trunking- Below 806 MHz	31-05-2017	NW030620220400031	SUBMITTED
12	License No: FR-585/1-10 DL No: L-14027/641/2008-	Fixed/Land Mobile-	30-09-2010	NW031720220300002	MIGRATED

After Successful Migration on Scrutiny the application will appear as

17	License No: FR-2600/1-4 DL No: L-14027/10/2021- WF	(below 806MHz) Fixed/Land Mobile- HF/VHF/UHF (below 806MHz)	28-02-2023	NW031720220300088	MIGRATED
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The License will appear in the License issued list.

Apply for Fresh Application/Amendment In Process Applications In Process Requests License Issued						
Rejected Applications Migration Of License						
PDF EXCEL Search: 1864						
Sr.No.	License No	License Type	License Issue Address	License Validity	Action	
2	FL-1864/1-746	Fixed/Land Mobile- HF/VHF/UHF (below 806MHz) (Migrated)	SRDSTE/I/DU,3RD FLOOR,ANNEXURE 1,DRM OFFICE STATE ENTRY ROAD NEW DELHI, PAHARGANJ ,Central Delhi ,DELHI, 110055	31-12-2018		
Showing 1 to 1 of 1 entries (filtered from 10 total entries) Previous 1 Next						

---- End of Document ----